

GRADUATE COUNCIL MINUTES
Thursday, February 13, 2025 – CMCT 241

PRESENT: Bree Dority, Janet Graham, Mary Harner, Angela Hollman, Torsten Homberger, Austin Nuxoll, Christopher Strickland, Erin Sweeney, Doug Tillman, Michelle Warren, Laurinda Weisse, Melissa Wuellner, Chloe Dakan, Linda Johnson, Megan Adkins, Rebecca Nelson

Zoom: Miechelle McKelvey, Whitney Schneider-Cline, Mark Ellis

ABSENT: Ngan Chau, Brook Envick, Elizabeth Neukirch,

I. Approval of the December 12, 2024, Minutes – approved via email.

II. Graduate Dean's Report

Associate Dean Adkins welcomed everyone to the meeting and thanked them for taking time to meet.

A. Graduate Council Bylaws & Policy

Dean Ellis asked the council to review the Graduate Council Bylaws & Policy. After brief discussion a motion to approve was made by Angela Hollman and seconded Whitney Schneider-Cline. Motion carried with one member abstaining.

B. Graduate Transfer Credit Policy

At UNK, students can transfer up to 25% of the program (e.g., 9 hours in a 36-credit hour program. Council members engaged in a productive conversation about transfer credit policies a consideration of increasing the limit. A motion by Miechelle McKelvey to adopt the policy that we accept not more than 50% of a program as transfer credit (excluding thesis) and seconded by Torsten Homberger. Motion carried.

Current UNK Policy

Transfer Credit

Graduate transfer credit hours are earned at another accredited college or university and must be approved by both the Academic Department and the Office of Graduate Studies and Academic Innovation before they can be applied to a Master's or Specialist's Degree program. For programs requiring 30 to 59 credit hours, no more than nine semester credit hours of graduate work may be transferred from outside of the University of Nebraska system (UNO, UNL, UNMC). For programs exceeding 59 credit hours, no more than fifteen semester credit hours of graduate work may be transferred from outside the University of Nebraska system. These limits do not apply to graduate course work completed at any campus of the University of Nebraska. Transfer grades for courses outside the University system must be 3.0 or higher (B- is not accepted). Transfer grades from UNO, UNL or UNMC must be 2.0 or higher (C- is not accepted). Transfer credit hours will not be applied to a student's program of study until the Office of Graduate Studies and Academic Innovation has received an approved exception request by the department and received official transcripts with transfer courses completed and appropriate grades.

Proposed Policy

Transfer Credit

Graduate transfer credit hours earned at other accredited colleges or universities must be approved by both the Academic Department and the Office of Graduate Studies and Academic Innovation before they can be applied to a Master's or Specialist's Degree program. Students should contact their advisor to request approval of transfer credits.

- **Transfer credits taken outside the NU system:** Up to 50% of the coursework required for a graduate degree program (excluding thesis) may be accepted from an accredited institution outside the NU system if approved by the appropriate Graduate Program Committee and Dean of Graduate Studies.
- **Transfer of credits taken from the University of Nebraska Campuses:** There are no limitations on transfer credits earned at any of the University of Nebraska campuses toward a UNK graduate degree program. However, such credits must be individually evaluated and approved by the appropriate Graduate Program Committee and Dean of Graduate Studies before being transferred. UNK students who wish to take courses at the University of Nebraska-Lincoln, the University of Nebraska Medical Center, or the University of Nebraska at Omaha for transfer of credit must complete the online intercampus [application](#).
- **Transfer grades** for courses outside the University system must be 3.0 or higher (B- is not accepted). Transfer grades from UNO, UNL or UNMC must be 2.0 or higher (C- is not accepted). Courses graded as Credit/No Credit are not accepted as transfer courses.
- **Time Limitation:** No graduate credits will be accepted as transfer credit toward a master's program at UNK if the course work is older than 10 years at the time of graduation.
- **Posting of Transfer Credit:** Transfer credit hours will not be posted to a student's program of study until the Office of Graduate Studies and Academic Innovation has received an approved exception request by the department and received official transcripts with transfer courses completed with appropriate grades. The only coursework from other institutions posted on the UNK transcript will be those approved as transfer credit by the appropriate Graduate Program Committee and approved by the Dean of Graduate Studies.
- **Graduate Certificates:** Courses completed at institutions other than the University of Nebraska cannot count toward a graduate certificate.

C. Admission to a second Master's Degree

There was discussion on the policy to allow the overlap of hours between two master's degrees. Current policy allows 6 hours of overlap between two Master's degree. After considerable discussion, a motion was made to allow (with Graduate Committee approval) up to one-third of the coursework required for the second master's degree may consist of courses from a previous master's degree. The motion was made by Michelle Warren and seconded by Torsten Homberger. The vote carried with 8 for and 5 against.

Current UNK Policy

Admission to a Second Master's Degree

A student who wishes to earn a second Master's Degree may apply for admission to the second program after receipt of the initial degree. All current admission requirements must be met at the time of application. Upon the recommendation of the major department and the approval of the Dean of Graduate Studies and Academic Innovation, a maximum of 6 semester credit hours of course work from the first degree may be applied to the second degree.

Proposed Policy

Admission to a Second Master's Degree

A student who wishes to earn a second Master's Degree must apply for admission to the second program. All current admission requirements must be met at the time of application. Upon admission, and with the approval of the Graduate Program Committee and the approval of the

Dean of Graduate Studies, up to one-third of the course work from the previous master's degree may be applied to the second degree. The ten-year time limitation is still enforced for all coursework applying to a program at the time of graduation.

D. *Student Research Day*

Graduate Student Research Day will take place on April 17, with abstracts due by February 28 on NU Ramp. Students needing poster printing must submit requests to Lynette Brown by April 3.

Mark has been asked by committee members to recruit faculty judges. Dawn Simons has already sent an email seeking judges for both undergraduate and graduate students.

This year introduces a couple of changes:

- Online students can present asynchronously by uploading posters and presentations to a Canvas site. Judging for online presentations will also take place on Canvas.

The event will feature writing competitions, in-person posters, online posters, and presentations. Several council members confirmed receiving the recruitment email.

III. Committee Reports

A. *Policy & Planning Committee*

Janet Graham has been appointed to Chair Committee I due to Erin Sweeney moving to chairing Committee II.

B. *Academic Programs Committee* –

Erin Sweeney has been appointed to Chair of Committee II. Eight program changes were recommended for approval by the Graduate Council, Comm II.

Sweeney requests that the council discuss the required distinctions between undergraduate and graduate syllabi for 'P' courses. Specifically, the discussion should address expectations and necessary components for syllabi submitted to the CIM system for 4XX/8XXP courses.

A discussion regarding the option to offer credit/no credit grading at the graduate level was initiated in response to a request from a Biology course. The Graduate Council approved the credit/no credit option for the Biology course, provided that the course catalog clearly communicates whether the course is eligible for transfer to another institution. The council will evaluate future requests for credit/no credit grading on a case-by-case basis.

For Graduate Council Action – motion to approve after recommended revisions by Bree Dority/Christopher Strickland. Motion carried unanimously. (See next page)

C. *Faculty & Student Affairs Committee* –

The committee reviewed and selected the Thesis awards.

IV. Other Business

Motion by Christopher Strickland to adjourn the meeting and seconded by Angela Hollman.

Program Name	Nature of Request	Recommendation
BIOLOGY-MS: Biology, Master of Science	Have reduced the non-thesis option from 36 hours to 30 hours by reducing the required courses from 12 to 9 credit hours and by reducing the electives required from 24 to 21. In addition, they have created a scientific literacy and communication course (BIOL 848 - which will be a requirement in both the thesis and non-thesis options, in place of BIOL 820) as well as given students the choice in the non-thesis option of taking a biostatistics course that is more conceptual and less application based (BIOL 849, rather than BIOL 827). All of these modifications are being made with the intention to better serve our diverse population of students, allow students more flexibility in their program, and help students matriculate through the program more quickly. We are also adding CHEM 855 as an elective option (see footnote 4) since there is a significant portion of the course that incorporates biological content, and this provides the opportunity for students to tailor the program to their individual needs.	Approve Clarification needed on credit hours for 831—6 credits or just 3?—Note that there is a stand alone BIOL 831 which is 3 credits for thesis students.
BUS-MBA: Business Administration, Master of Business Administration	Adding additional courses: adding the following three courses for these reasons. CYBR 800P is part of the Business/IT program but was mistakenly dropped when the MBA clusters were formed. CYBR 878P and CYBR 890P are being added to align with the availability of supplemental endorsements for IT teachers.	
HSCI-MS: Health Sciences, Master of Science	Change to Admissions requirements: We are	Approve

	proposing to remove Physics from the list of required undergraduate courses for admission to the program. Not all professional health care programs require Physics, and a Physics background is not necessary for success in the program.	
INTECH-MSE: Learning Design and Technology, Master of Science in Education	We are moving to make the Master of Science in Education - Learning Design and Technology more interdisciplinary to allow students to use some of their Art and Mass Communications coursework (ART 857 and JMC 802), which benefits their approach to learning design, as elective courses in the LDT program. These are existing course offerings in other departments, requiring no additional resources and no additional budgetary impact. Having coursework that explores media technology and digital art might support the build and design of learning courses and the use of educational tools for general consumption.	
RDPK12-MAE: Reading PK-12, Master of Arts in Education	Removing elective course offerings no longer offered.	
SPED-MAE: Special Education, Master of Arts in Education	We are eliminating the G&T Endorsement area and focus. In aligning coursework, we have also opted to eliminate some additional courses such as TESE 886, TESE 891, and TESE 894.	
SPR712-MAE: School Principalship 7-12, Master of Arts in Education	Add a third letter of recommendation as an admission requirement from two, as is a requirement for accreditation for Educational Administration programs in Rule in Regulation from the Nebraska Department of Education. (two letters must come from school administrators and one	

	additional letter). Also removing TESE 821P from the elective section, as it is requested to be made dormant.	
SPRK8-MAE: School Principalship PK-8, Master of Arts in Education	Add a third letter of recommendation as an admission requirement from two, as is a requirement for accreditation for Educational Administration programs in Rule in Regulation from the Nebraska Department of Education. (Two letters must come from school administrators and one additional letter. Also removing TESE 821P from elective section, as this course is intended to be made dormant.	

One accelerated program revision was recommended for approval by the Graduate Council, Comm II.

For Graduate Council Action – motion to approve the accelerated program after recommended revisions by Angela Hollman/Miechelle McKelvey. Abstain: Christopher Strickland. Motion carried.

Program Name	Nature of Request	Recommendation
MBA 4+1 program		Approve with minor changes

For Graduate Council Information – the following courses were approved by Committee II.

Old Business

Prefix & Course Name	Nature of Request	Recommendation
CYBR 834: Information Technology Teaching Methods	Remove prerequisites and add highly recommended coursework instead	Waiting on revisions
CYBR 834P: Information Technology Teaching Methods	Make prerequisites and description consistent with CYBR 434 undergraduate course, which is already approved and in the catalog.	Waiting on revisions
KSS 826: Non-Orthopedic Assessment & Management II	Needed to change the course number per registrar's office	Yes, with minor revisions
BIOL 875: Internship in Biology	We are reducing the credits for the course to limit the number required from the experiential learning courses for graduation. Also the course is being changed to credit/no credit as it is difficult to assign a letter grade for experiential learning in a work setting.	

New Business

Prefix & Course Name	Nature of Request	Meets Basic Requirements	Comm II Chair Comments	Grad Council Comments/Approval
MGT 893P: Social Responsibility of Business – Issues & Ethics	This is a “P” course, and it is missing course description and objectives in the catalog.	Yes, with minor revisions	Aligns with MGT 493 course description. Course syllabus revisions made. 2/7/25 *MGT 893 and 893P have different catalog descriptions*	
MKT 837P: Sales Management	Graduate students have the maturity for self-directed learning of consumer behavior prerequisite knowledge to succeed in this course.	Yes, with minor revisions	Just removing pre-req of MKT 438 and changing to “or permission of instructor”. Syllabus revised. 2/7/25	
TE 836: Clinical Practice: Student Teaching	This is the student teaching course for our Transitional Certification Program. It is not a lecture-type course. Rather it is a practicum course and should be consistent with other “field experience” courses in the department. Change the type of course from lecture to practicum is an effort to be consistent with our typology and conventions across programs in TE.	Yes, with minor revisions	Syllabi still need office # and phone number, and office hours. 2/5/25 Syllabi are updated with all needed information. 2/10/25	COE Grad Committee 2 vote: Approve with changes to syllabi
TE 837: Curriculum and Assessment	The current TCP courses are not content-specific, but are broken down by topics in modules. As this post-baccalaureate non-degree initial certification program moves towards becoming a post-baccalaureate initial certification master's degree	Yes, with minor revisions	New course-- I added the practicum hours to the course description and section number has been added to syllabus- 2/5/25	COE Grad Committee 2 vote: Approve

	<p>program, the original 6-credit-hour courses are no longer feasible. It is difficult to substitute in any coursework that students have taken elsewhere when that topic is covered in one module of a 6-credit-hour course. By taking the main topics that have been covered in those courses (in this case, the 6-credit TE 831) and creating new 3-credit-hour courses that are topic-specific (TE 837 and TE 840 - both 3-credit courses currently being proposed), students are getting more in-depth and relevant information instead of an overview, and it will be easier to substitute coursework taken elsewhere as we build their program of study.</p>			
TE 838: Middle Level & Secondary Literacy	<p>The current TCP courses are not content-specific, but are broken down by topics in modules. As this post-baccalaureate non-degree initial certification program moves towards becoming a post-baccalaureate initial certification master's degree program, the original 6-credit-hour courses are no longer feasible. It is difficult to substitute in any coursework that students have taken elsewhere when that topic is covered in one</p>	Yes, with minor revisions	New Course- Requested syllabus changes have been made and new syllabus posted in course leaf. 2/5/25	COE Grad Committee 2 vote: Approve

	<p>module of a 6-credit-hour course. By taking the main topics that have been covered in those courses and creating new 3-credit-hour courses that are topic-specific, students are getting more in-depth and relevant information instead of an overview, and it will be easier to substitute coursework taken elsewhere as we build their program of study.</p>			
TE 839: Pedagogies of culture, community and Inclusivity	<p>The current TCP courses are not content-specific, but are broken down by topics in modules. As this post-baccalaureate non-degree initial certification program moves towards becoming a post-baccalaureate initial certification master's degree program, the original 6-credit-hour courses are no longer feasible. It is difficult to substitute in any coursework that students have taken elsewhere when that topic is covered in one module of a 6-credit-hour course. By taking the main topics that have been covered in those courses and creating new 3-credit-hour courses that are topic-specific, students are getting more in-depth and relevant information instead of an overview, and it will be</p>	Yes, approved - Rebecca emailed new syllabus.	New Course- Practicum hours added to course description/syllabus. 2/5/25	COE Grad Committee 2 vote: Approve

	easier to substitute coursework taken elsewhere as we build their program of study.			
TE 840: Middle Level and Secondary Learning Environment	The current TCP courses are not content-specific, but are broken down by topics in modules. As this post-baccalaureate non-degree initial certification program moves towards becoming a post-baccalaureate initial certification master's degree program, the original 6-credit-hour courses are no longer feasible. It is difficult to substitute in any coursework that students have taken elsewhere when that topic is covered in one module of a 6-credit-hour course. By taking the main topics that have been covered in those courses (in this case, the 6-credit TE 831) and creating new 3-credit-hour courses that are topic-specific (TE 837 and TE 840 - both 3-credit courses currently being proposed), students are getting more in-depth and relevant information instead of an overview, and it will be easier to substitute coursework taken elsewhere as we build their program of study.	Yes approved no revisions needed	New Course- Practicum hours added to course description/syllabus. 2/5/25	COE Grad Committee 2 vote: Approve
TE 854: Disciplinary Literacy	We are updating the course title, course objectives, and course description to be in	Yes, with minor revisions. Still has a	Syllabus updated. 2/10/25	COE Grad Committee 2 vote: Approve with minor revisions

	line with updated understandings of literacy and the reading and writing processes.	COVID-19 policy from 2022 in it and this should be removed.		
TESE 816C: Practicum in Gifted Talented Education	Proposing to make TESE 816C dormant, because we are no longer offering a G&T Endorsement.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
TESE 816D: Practicum in Special Education	We are updating the catalog description and course type to reflect that this a practicum course. Adding departmental consent because prerequisites will depend on each program.	Yes, with minor revisions		COE Grad Committee 2 vote: Approve with minor revisions
TESE 821P: Nature & Needs of Exceptionalities	Proposing to make TESE 821P dormant. This course is no longer offered, and it is not an appropriate course for a grad course.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
TESE 822P: Psychology & Education of Gifted & Talented Learners	Proposing to make TE 822P dormant, because we are no longer offering a G&T endorsement.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
TESE 823P: Guiding the Social & Emotional Development of Gifted/Talented Learners	Proposing to make TESE 823P dormant, because we are no longer offering a G&T endorsement.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
TESE 824: Identification, Assessment, & Evaluation of High Ability Learners	Proposing to make TESE 824 dormant, because we are no longer offering the G&T endorsement.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
TESE 825: Curriculum Design & Development for High Ability Education	Proposing to make TESE 825 dormant, because we are no longer offering the G&T endorsement.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve

TESE 826: Program Design for High Ability Education	Proposing to make TESE 826 dormant, because we are no longer offering the G&T endorsement.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
TESE 830- Consult and Collab w/Families and Agencies	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 837P- Medical Aspects of Individuals with Disabilities	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 840- Bilingual Special Education	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 861P: Legal Issues in Special Education and IEP Development	Moving to an accelerated MA program option, offering TESE 461 and TESE 861 components. Designating TESE 861P as a P course.	Yes, with minor revisions	Difference between grad and undergrad?	
TESE 862- Formal and Informal Assessment in Special Ed	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 863- Research Based Instruction Strategies	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 864P: Field Experience in Special Education	We're updated the type of course to a Practicum and adjusting the course description.	Yes, with minor revisions		COE Grad Committee 2 vote: Approve with minor revisions
TESE 867: Functional Behavior Assessment and Behavior Intervention Planning	Updating course description to reflect changing language in the field. Requiring department consent rather than listing prerequisites as prerequisites differ by program.	Yes, with minor revisions	*How do the pre-reqs differ by program? (Syllabus says there are none). Need to know how to advise students.*	COE Grad Committee 2 vote: Approve with minor revisions

TESE 872- Strategies for Teaching Students w/ Intellectual Disabilities	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 875P- Preparing Adolescents for the Post- Secondary World	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 879P- Teaching Social Skills to Students with Autism Spectrum Dis	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 881- Characteristics and Strategies for Individuals with Emotional and Behavioral Health Disorders	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 882- Applied Behavior Analysis	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 885- Inclusion and Differentiation Strat. for 21st Classroom	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 886: Co- Teaching & Collaborative Services	This is another redundant course – duplicated with TESE 885. We are streamlining courses and eliminating redundancies.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
TESE 888- Positive Behavior Intervention and Supports	Course Description Change Only	Yes, with minor revisions	They are updating language from the field and from students to teacher candidates	COE Grad Committee 2 vote: Approve with minor revisions
TESE 891: Assistive Technology Assessment	We're no longer offering the Assistive Technology endorsement.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve

TESE 894: Research in Assistive Technology	Proposing to make TESE 894 dormant, because we're no longer offering the Assistive Technology Endorsement of Masters.	Yes, approved making course dormant		COE Grad Committee 2 vote: Approve
ART 890: PK- 12 Art Curriculum & Assessment Design	The pre-requisites are being updated to reflect the ART MAE's two emphases. The existing set of pre- requisites (Art 803, Art 844, Art 845, and Art 848) apply to the Classroom Education Emphasis. A second alternate set of pre- requisites (Art 803, Art 807P, Art 849, and Art 856) will be added here for students pursuing the Museum Education Emphasis – which is already being required of them. Students will be advised into a set of pre-reqs depending on their emphasis, but the course itself (ART 890) will not differ.	Yes – with minor revisions	Yes, no revisions necessary. The requested revisions have been made to the syllabus and is now posted in course leaf – 2/5/25 and sent to Erin Sweeney as well.	CAS Grad Committee 2 Vote: Approve
BIOL 802- Organic Evolution	Course Description Change Only	Yes, with minor revisions	Yes, with minor revisions They are just removing course rotation from catalog description to allow flexibility of when to offer course. *The syllabus needs to delete undergraduate policies and have only graduate policies! The name of the course at the top of the syllabus does not include BIOL 802	CAS Grad Committee 2 Vote: Approve with minor revisions
BIOL 820- Introduction to Graduate Study	Course Description Change Only	Yes, with minor revisions	They are just removing course rotation from catalog description to allow flexibility of when to offer course.	CAS Grad Committee 2 Vote: Approve With minor revisions

			<p>*Syllabus is missing section-number and prerequisites. Regarding the prerequisite: In CIM it states: "Biology majors or permission" but this is not in the syllabus.</p>	
BIOL 827: Biological Statistics	Removing course rotation from the catalog description to allow for flexibility when to offer the course.	Yes, with minor revisions	<p>Yes, with minor revisions</p> <p>Minor, on syllabus has "University of Nebraska-Kearney", but official name is "at Kearney; Add "Prerequisites: none" to the syllabus.</p> <p>***Note: Graduate Studies is recommending making it clear to students that there are no prerequisites.</p>	CAS Grad Committee 2 Vote: Approve with minor revisions
BIOL 831A: Biological Research: Hypotheses and Justification	Prerequisite change due to program changes for MS Biology degree. We are removing BIOL 820 from the courses required in the degree program and adding BIOL 848. BIOL 848-Scientific Literacy and Communication is a new course proposal we have submitted for inclusion in our proposed changes to the MS Biology degree program. BIOL 848 will prepare students who want to take this research series. We will continue to offer BIOL 820 since many students will be on the old catalogs and will issue permits for BIOL 831A-F to those students who have completed BIOL 820. Editing description to	Yes, no revisions needed	<p>Yes, with minor revisions</p> <p>*Course objectives are more policies than course objectives* It would be helpful if the specific objectives (written as a few sentences or bullet points) for each course in the sequence were included on the syllabus for that section. Content that is currently under Course Objectives that is relevant to all courses in the sequence could be moved under a different heading.</p>	CAS Grad Committee 2 Vote: Approve With minor revisions

	allow for flexibility for course offering.			
BIOL 831B: Biological Research: Methodology	Prerequisite change due to program changes for MS Biology degree. We are removing BIOL 820 from the courses required in the degree program and adding BIOL 848. BIOL 848-Scientific Literacy and Communication is a new course proposal we have submitted for inclusion in our proposed changes to the MS Biology degree program. BIOL 848 will prepare students who want to take this research series. This is the second course in this research series and students are required to complete all 6 credits. We will continue to offer BIOL 820 since many students will be on the old catalogs and will issue permits for BIOL 831A-F to those students who have completed BIOL 820. Editing description to allow for flexibility for course offering.	Yes, no revisions needed	*Course objectives are more policies than course objectives*	CAS Grad Committee 2 Vote: Approve With minor revisions
BIOL 831C: Biological Research: Annotated Bibliography	Prerequisite change due to program changes for MS Biology degree. We are removing BIOL 820 from the courses required in the degree program and adding BIOL 848. BIOL 848-Scientific Literacy and Communication is a new course proposal we have submitted for inclusion in our proposed changes to	Yes, no revisions needed	*Course objectives are more policies than course objectives*	CAS Grad Committee 2 Vote: Approve With minor revisions

	the MS Biology degree program. BIOL 848 will prepare students who want to take this research series. This is the third course in this research series and students are required to complete all 6 credits. We will continue to offer BIOL 820 since many students will be on the old catalogs and will issue permits for BIOL 831A-F to those students who have completed BIOL 820. Editing description to allow for flexibility for course offering			
BIOL 831D: Biological Research: Data Collection	Prerequisite change due to program changes for MS Biology degree. We are removing BIOL 820 from the courses required in the degree program and adding BIOL 848. BIOL 848-Scientific Literacy and Communication is a new course proposal we have submitted for inclusion in our proposed changes to the MS Biology degree program. BIOL 848 will prepare students who want to take this research series. This is the fourth course in this research series and students are required to complete all 6 credits. We will continue to offer BIOL 820 since many students will be on the old catalogs and will issue permits for BIOL 831A-F to those	Yes, no revisions needed	*Course objectives are more policies than course objectives*	CAS Grad Committee 2 Vote: Approve With minor revisions

	students who have completed BIOL 820. Editing description to allow for flexibility for course offering.			
BIOL 831E: Biological Research: Statistical Analysis	Prerequisite change due to program changes for MS Biology degree. We are removing BIOL 820 from the courses required in the degree program and adding BIOL 848. BIOL 848-Scientific Literacy and Communication is a new course proposal we have submitted for inclusion in our proposed changes to the MS Biology degree program. BIOL 848 will prepare students who want to take this research series. This is the fifth course in this research series and students are required to complete all 6 credits. We will continue to offer BIOL 820 since many students will be on the old catalogs and will issue permits for BIOL 831A-F to those students who have completed BIOL 820. Editing description to allow for flexibility for course offering.	Yes, no revisions needed	*Course objectives are more policies than course objectives*	CAS Grad Committee 2 Vote: Approve With minor revisions
BIOL 831F: Biological Research: Manuscripts	Prerequisite change due to program changes for MS Biology degree. We are removing BIOL 820 from the courses required in the degree program and adding BIOL 848. BIOL 848-Scientific Literacy and Communication is a new course proposal	Yes, no revisions needed	Yes, no revisions *Course objectives are more policies than course objectives*	CAS Grad Committee 2 Vote: Approve With minor revisions

	we have submitted for inclusion in our proposed changes to the MS Biology degree program. BIOL 848 will prepare students who want to take this research series. This is the sixth course in this research series and students are required to complete all 6 credits. We will continue to offer BIOL 820 since many students will be on the old catalogs and will issue permits for BIOL 831A-F to those students who have completed BIOL 820. Editing description to allow for flexibility for course offering.			
BIOL 839- Human Physiological Systems	Course Description Change Only	Yes, with minor revisions	Yes, with minor revisions They are just removing course rotation from catalog description to allow flexibility of when to offer course. Minor, on syllabus has "University of Nebraska-Kearney", but official name is "at Kearney; Lists Undergraduate policies on the course syllabus. This is a graduate only course. Add "Prerequisites: none" to the syllabus. ***Note: Graduate Studies is recommending making it clear to students that there are no prerequisites.	CAS Grad Committee 2 Vote: Approve With minor revisions
BIOL 840- Infectious Diseases	Course Description Change Only	Yes, with minor revisions	Yes, with minor revisions They are just removing course rotation from	CAS Grad Committee 2 Vote: Approve

			<p>catalog description to allow flexibility of when to offer course.</p> <p>no section number; no credit hours; Lists Undergraduate policies on the course syllabus. This is a graduate only course.</p>	With minor revisions
BIOL 848: Scientific Literacy and Communication	<p>This course is being created to streamline our communication courses and focuses on essential skills required to be successful in our graduate program and in the student's chosen career path. By streamlining courses it allows the student to have more freedom to tailor their program with selection of their elective courses. This course is being proposed as part of updates to the MS Biology program.</p>		<p>Yes, with minor revisions</p> <p>New Course.</p> <p>Add "Prerequisites: none" to the syllabus.</p> <p>***Note: Graduate Studies is recommending making it clear to students that there are no prerequisites.</p>	<p>CAS Grad Committee 2 Vote: Approve With minor revisions</p>
BIOL 849: Advanced Biological Statistics	<p>We are creating this course to focus more on the software utilized in analyzing data. This course focuses on the application of biological statistics and is intended for those students planning to analyze data in their program of study, future career, or those wishing to obtain a deeper understanding of biological statistics.</p>	Yes, with minor revisions	<p>Yes, with minor revisions</p> <p>New Course- *Since it's advanced, do you want any pre-reqs for students to know what they should be coming in with before taking this course? Or even in course description?*</p> <p>Something to the effect of "Students should have a solid understanding of foundational statistical concepts prior to taking this course." could be included in the description.</p>	<p>CAS Grad Committee 2 Vote: Approve With minor revisions</p>
BIOL 855: Neglected Tropical Diseases	<p>This course has been offered multiple times as a topics course (under BIOL 830P - Special Topics in</p>	Yes, with minor revisions	<p>Yes, with minor revisions</p> <p>New Course.</p>	<p>CAS Grad Committee 2 Vote: Approve With minor revisions</p>

	Biology) and we intend to offer it in the future as a stand-alone course. Unlike BIOL 830P, this will not be offered at the undergraduate level.		Add "Prerequisites: none" to the syllabus. ***Note: Graduate Studies is recommending making it clear to students that there are no prerequisites.	
BIOL 863- Biological Perspectives	Course Description Change Only	Yes, with minor revisions	Yes, with minor revisions They are just removing course rotation from catalog description to allow flexibility of when to offer course. no section number; no Office Hours; Add "Prerequisites: none" to the syllabus. ***Note: Graduate Studies is recommending making it clear to students that there are no prerequisites.	CAS Grad Committee 2 Vote: Approve With minor revisions
BIOL 870- Insect Biology	Course Description Change Only	Yes, with minor revisions	Yes, with minor revisions They are just removing course rotation from catalog description to allow flexibility of when to offer course. no section number; no Office Hours; no credit hours; Add "Prerequisites: none" to the syllabus. ***Note: Graduate Studies is recommending making it clear to students that there are no prerequisites.	CAS Grad Committee 2 Vote: Approve With minor revisions
BIOL 876- Natural Science Curriculum	Course Description Change Only	Yes, with minor revisions	Yes, with revisions This change reflects new instructor's teaching description. Add section number to syllabus;	CAS Grad Committee 2 Vote: Approve With minor revisions

BIOL 877- Writing in the Sciences	Course Description Change Only	Yes, with minor revisions	Yes, with revisions. They are just removing course rotation from catalog description to allow flexibility of when to offer course. Add section number to syllabus;	CAS Grad Committee 2 Vote: Approve With minor revisions
BIOL 883- Aquatic Trophic Ecology	Course Description Change Only	Yes, with minor revisions	Yes, with revisions. They are just removing course rotation from catalog description to allow flexibility of when to offer course. Add section number to the syllabus;	CAS Grad Committee 2 Vote: Approve With minor revisions
BIOL 884- Freshwater Management Techniques	Course Description Change Only	Yes, with minor revisions	Yes, with revisions They are just removing course rotation from catalog description to allow flexibility of when to offer course. Add section number to the syllabus; Office lists NGPS should spell out what that is; Still lists Memorial Student Affairs Building – should be 2nd floor of Library in the Loper Success Hub; Lists Undergraduate policies on the course syllabus. This is a graduate only course.	CAS Grad Committee 2 Vote: Approve With minor revisions
MODL 896: Thesis – Modern Languages	Over the past decade (or more) the language teaching profession writ large has been moving away from the term “foreign” to describe the languages we teach – preferring more accurate and inclusive terms like “modern” and “world.”	Yes, no revisions needed	Yes, no revisions needed	CAS Grad Committee 2 Vote: Approve

	We are updating the title of this course accordingly. We are also clarifying the credit hours and repeatability of this course. As this course is used to supervise a student doing a master's thesis, how it gets used and the number of credits would be negotiated with the faculty advisor.			
SPAN 814: Oral, Written & Cultural Proficiency	Revise course name, catalog course description and remove prerequisite to situate the course more appropriately in the contemporary SPAN MAE program. Replace "Fluency" with "Proficiency" to reflect current terminology in the field. Content of the course does not/will not change from prior iterations.	Yes, with minor revisions	Yes, with revisions Syllabus needs section number and credit hours. Required Materials section in syllabus appears incomplete. It has "Required Materials" as a heading and "All required" underneath and nothing else. Add "Prerequisites: none" to the syllabus. ***Note: Graduate Studies is recommending making it clear to students that there are no prerequisites.	CAS Grad Committee 2 Vote: Approve With minor revisions

Respectfully submitted,
Heather Rhinehart